

**Office of Mental Health & Substance Abuse Services
Advisory Committee Reimbursement Policy**

August 2011

The Executive Committee of the OMHSAS Advisory Committee/Pennsylvania Mental Health Planning Council met on July 25, 2011. The group discussed a revised reimbursement policy and Deputy Secretary Sherry Snyder has approved the recommended policy:

- Hold four (4) face-to-face meetings per year beginning in 2012 (March, May, September, December)
- Reimburse .35 per mile for those travelling 50 miles or more
 - No mileage reimbursement for those traveling under 50 miles
- Provide reimbursement up to \$75 for a one night hotel stay for those travelling at least 400 miles roundtrip (reservations to be made by individuals, and receipts submitted to OMHSAS)
- Allow reimbursement for travel by train or bus in lieu of mileage
- No reimbursement for meals